

MASA 2021 Education Day Exhibitor Shipping Information

BOYNE MOUNTAIN SHIPPING

Out-Bound Handling Fee • 10 per package

Out-Bound Freight / Shipping • based on weight

SHIPPING POLICY

In order to assure arrival and timely processing of your packages, please use the following format on your shipments. Please be sure to include FIRST and LAST name of the person who will be receiving the package at the hotel and Company Name. Provide detailed return address information, including phone number.

Groups, meetings, conferences and all events, please list the title of your group or event and the dates of the program on the shipping label. Please ensure if sending multiple pieces that they are listed as “1” of “total number” of packages in the shipment.

EXAMPLE

**Name of Guest to Receive Package (First & Last) with YOUR
COMPANY NAME**

Boyne Mountain

ATTN: Laura McFarren

One Boyne Mountain Road

Boyne Falls, MI 49713

Michigan Ambulatory Surgery Association Exhibits Box “_” of “_”

STORAGE

Due to limited storage facilities, please ship all packages to arrive no more than one week prior (3 days) to your event.

SHIPPING & RECEIVING:

- The resort will store vendor shipments. However, all vendor shipments must be properly denoted with the group’s name and Convention Service Event Coordinator (Laura McFarren). The resort is not responsible for shipments labeled incorrectly.

- Vendors shipping out of the resort are responsible for their own shipping labels and shipping accounts. The resort will not pay for any shipping and receiving charges applicable to the group.
- The resort does not accept or deliver packages on weekends (Saturdays or Sundays).

Storage and Moving of Package • 25 per package per day

Storage and Moving of Pallets • 150 per pallet per day

*Please note MASA is not responsible for any incoming or outgoing packages. Exhibitors are responsible to arrange and pay for booth delivery and pick up. We will not have shipping supplies available for ship back, please bring necessary shipping labels.